

## BIDEFORD TOWN COUNCIL



**Town Hall  
Bideford  
Devon  
EX39 2HS**

Telephone:  
Bideford (01237) 428817/8

Heather J Blackburn BA (Hons), IPD, IAM  
Town Clerk and Responsible Financial Officer

13 September 2021

To: Members of the Committee, Chairmen Handy Cross & Marland Associations

You are hereby summoned to attend a Meeting of the **Allotments Committee** of the above-named Council to be held in the Council Chamber of the Town Hall, on Tuesday **21 September 2021 at 6.00 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Richard Coombes  
for Clerk to the Council

### **AGENDA**

1. To receive apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the Minutes of the Meeting held on 13 May 2021 as a correct record. Enc
5. Marland site. Update.
6. Handy Cross. Update.
7. Pollyfield Site. Update.
8. Tricks Site. Update.
9. To review and resolve upon the level of rent for 2022/23.
10. To give consideration to the cleaning/maintenance budget for 2022/23 and make a recommendation to Council. Enc
11. Association Leases. To give consideration to the renewal, of the Self-Management Tenancy agreements for Handy Cross and Marland Sites, effective from 1 September 2021 and to make a recommendation to Council. Enc

## **ALLOTMENTS COMMITTEE**

<b>Councillors:</b>	J Craigie	Mrs J Gubb (Chairman)	Mrs L Hellyer
	J Herron	S Inch	J McKenzie
<b>Plot Holders:</b>	Pollyfield: Tricks:	Vacant Mr K Jackson	Mr S Long

**When attending please ensure that you:**

- **Sanitise your hands on entry to this building (sanitiser is provided).**
- **Complete a Track & Trace Form or use the NHS QR Code provided.**
- **Sanitise your hands on entering the meeting room (sanitiser is provided).**
- **Sit away from others.**
- **The Government recommends the continued wearing of face coverings in enclosed spaces.**