

BIDEFORD TOWN COUNCIL



Town Hall
Bideford
Devon
EX39 2HS

Telephone:
Bideford (01237) 428817/8

Heather J Blackburn BA (Hons), IPD, IAM
Town Clerk and Responsible Financial Officer

Thursday 6 January 2022

To: Members of the Market Management Committee

You are hereby summoned to attend a meeting of **Market Management Committee** of the above-named Council to be held in the Council Chamber, Town Hall, Bideford, on **Thursday 13 January 2022 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Richard Coombes
for Clerk to the Council

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the Meeting held on 9 December 2021 as a correct record. Enc
5. Accounts - To approve the payments listed. To follow
6. Chairman's / Market Administrator's Report.
7. Development Officer's report.
8. To review the (monthly) rental offer for new traders and resolve accordingly. Report
9. Tenant / Trader representative's report.

10.

PART II (Closed Session)

11. Chairman's Report – confidential, including staffing, matters.

12. To consider and resolve upon Development Officer website support.

13. Tenant / Trader.

- a. To receive any terminations of leases by tenants / traders, give consideration to applications received for tenancies of premises and resolve accordingly.
- b. To consider and resolve upon tenant / trader / landlord matters.

Report.

Item 8. Members had indicated a desire to review / change Para 3.f.i.1. of the (current) Pannier Market Conditions at the previous Meeting.

- f. (Subject to annual review) The Market Hall Stall trading details / rentals are:
 - i. Two trading days a week - £34.00 per month.
 1. Those new traders committing to monthly trading shall be entitled to two free months following payment for the first month.
 - ii. The Daily Casual Rate is £7.00 per stall per day.
 1. Traders are offered three days' trading for the price of one during a first week cycle.
 - iii. Trading Tuesday and Saturday 9.00 am – 4.00 pm.

MARKET MANAGEMENT COMMITTEE

Councillors:	Bushby	Hawkins	Mrs Hellyer
	Herron	McKenzie	Ratcliff (Mayor)

Traders/Tenants: Ms E Hilton

Date of Next Meeting: 24 February 2022

When attending please ensure that you:

- **Sanitise your hands on entry to this building (sanitiser is provided).**
- **Wear a face covering at all times unless you carry an Exemption card.**
- **Complete a Track & Trace Form or use the NHS QR Code provided.**
- **Sanitise your hands on entering the meeting room (sanitiser is provided).**
- **Sit away from others.**