BIDEFORD TOWN COUNCIL

**Town Hall
Bideford
Devon
EX39 2HS**

Telephone:
Bideford (01237) 428817/8

Paul Swan
Town Clerk and Responsible Financial Officer

Thursday 10 August 2023

To: Members of the Market Management Committee

You are hereby summoned to attend a meeting of **Market Management Committee** of the above-named Council to be held in the Council Chamber, Town Hall, Bideford, on **Thursday 17 August 2023 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Paul Swan
Clerk to the Council

AGENDA

1. To receive apologies and reasons for absence.

2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting.

3. Public participation session of 15 minutes duration on items on the agenda.

4. To approve the minutes of the Meeting held on 6 July 2023 as a correct record   Enc
    (approved and adopted at Meeting of Town Council – 3 August 2023).

5. Accounts - To approve the payments listed.   To follow

6. Chairman's / Market Administrator's Report.

7. To review and resolve upon the Market Management Committee Structure   Enc

8. To consider and resolve upon facilitating tenant (school) clothing initiative.

9. To arrange next Working Group Meeting and consider remit.

10.   **PART II (Closed Session)**

11. Chairman's Report – confidential, including staffing, matters.

12. Tenant / Trader.

     a. To receive any terminations of leases by tenants / traders, give consideration
         to applications received for tenancies of premises and resolve accordingly.

     b. To consider and resolve upon tenant / trader / landlord matters.

     c. Hall Hire opportunity.

MARKET MANAGEMENT COMMITTEE

Councillors: Bushby   Mrs Gubb   Hawkins (Chairman)
                        Mrs Hellyer   S Inch   McKenzie (Town Mayor)

Date of Next Meeting: 21 September 2023