

BIDEFORD TOWN COUNCIL



Town Hall
Bideford
Devon
EX39 2HS

Telephone:
Bideford (01237) 428817/8

Mr Paul Swan
Town Clerk and Responsible Financial Officer

Thursday 31 August 2023

To: Members of the Staffing, Finance & General Purposes Committee

You are hereby summoned to attend a meeting of the **Staffing, Finance & General Purposes Committee** of the above-named Council to be held in the Council Chamber, Bideford, on **Thursday 7 September 2023 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend this Meeting. There is a legal right to film/record/photograph/report public meetings.

Paul Swan
Clerk to the Council

AGENDA

1. To receive apologies and reasons for absence
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Encl.
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the meeting held on Thursday 27 July 2023 as a correct record. Dist. with TC agenda
5. Items brought forward by the Chairman.

6. Accounts –
 - a. to approve the payments listed. To follow
 - b. To receive the Conclusion of Audit from PK Littlejohns. Encl.
7. To consider and resolve proposal to alternative Orchard site from Manor Court Presentment from Old Town Cemetery. Encl.
8. To consider whether any changes are required to the Grant Application Form/Criteria for 2023-24, and the introduction of a post-grant evaluation form and resolve accordingly. Encl.
9. To consider and resolve the provision of a buffet following the Remembrance Sunday Parade and Church Service.
10. To consider the floral display quotation and resolve contractor. Encl.
11. Maintenance Operatives – Encl.

To receive an update on the tasks undertaken by the Maintenance Operatives.
12. To confirm the resolution for Councillor S Inch to use a Town Council vehicle to pull a the Carnival Queen float on September 9th 2023 for the Bideford Carnival.

The next meeting of the Staffing, Finance & General Purposes Committee will be held on Thursday 19 October 2023.

MEMBERS OF THE STAFFING, FINANCE & GENERAL PURPOSES COMMITTEE

Councillors D Bushby (Chairman), P Christie, Ms R Clarke, Mrs J Gubb, Mrs L Hellyer, S Inch, P Lawrence, D McGeough, J McKenzie (Town Mayor)