

PRESENT:

North Ward:

Councillor D Bushby  
Councillor J Herron

East Ward:

Councillor Mrs J Gubb (Town Mayor)  
Councillor J McKenzie (Chairman)

South Ward

Councillor S Inch (substitute for Cllr Mrs L Hellyer)

West Ward

Councillor C Hawkins

IN ATTENDANCE:

Mr R Coombes (Deputy Town Clerk)

21. APOLOGIES FOR ABSENCE

Councillor Mrs Hellyer (East Ward – DCC Meeting). Ms Hilton (Market Hall Tenant).

22. DECLARATIONS OF INTEREST AND ANY REQUESTS FOR DISPENSATION ON ITEMS ON THE AGENDA

There were no declarations of interest.

23. PUBLIC PARTICIPATION SESSION OF 15 MINUTES DURATION

There were no members of the Public in attendance.

24. MINUTES

Proposed by Councillor Mrs Gubb and seconded by Councillor McKenzie, the Minutes of the Meeting held on 22 June 2022 were approved and signed as a correct record.

(Vote – For: 4, Against: 0, Abstention: 2)

25. ACCOUNTS

It was proposed by Councillor Inch and seconded by Councillor Mrs Gubb, and

RESOLVED: That the lists of payments for 21 July 2022 be approved.

(Vote – For: 6, Against: 0)

26. CHAIRMAN'S / MARKET ADMINISTRATOR'S REPORT

The Clerk advised Members of the agreement made at the last Meeting providing for EPIC Events Entertainment to run the Markets on Tuesdays and Events on the last weekend of each month.

He explained that they would be feeling their way in establishing costs and what would work; they had put together an itinerary.

(Date) Month Saturday Sunday

30 31 July	Bingo / Bar / Music DJ Small Food Festival
27 28 August	Twinning Association (6.00 – 8.00 pm) (Car less) Boot sale

24 25 September	Band / Bar / Music DJ Antique Market
29 30 October	Halloween theme / Music DJ Halloween theme
26 27 November	Band / Bar / Music DJ Christmas Food Festival
3 4 December	Band / Bar / Music DJ Light Switch On
28 29 January	Band / Bar / Music DJ Table top sale
25 26 February	Band / Bar / Music DJ Wedding Fayre

He advised that in addition the Bideford Bike Show Auto Jumble Event is scheduled for Sunday 14 August followed by the Bideford Flower Show on Sunday 21 August 2022. Later in the year there would be the K9 Focus Dog Show, Sunday 6 November 2022.

The Torridge Arts Craft are scheduled for 30 July, 22 October and 26 November 2022.

The Council will support the Events with social media platforms and boosts; fliers will be produced for distribution around popular destinations.

Councillor Bushby welcomed the use of flyers reiterating the importance of publicity.

## 27. TENANT REPORT

The Clerk advised Members that he had been in correspondence with a tenant, and the Tenant representative on providing a uniform exchange opportunity in the Market Hall, perhaps for a period of three days over the summer. The discourse provided for the potential of a free food table in the face of challenges. Possibly a charity group could be involved. There would be no cost, simply exchange of items. Clearly, the format and the mechanics would need to be worked out and suitably publicised.

Members indicated their broad support noting that Councillor Mrs Corfe is working on a similar initiative. Councillor Herron felt there should be a degree of urgency.

## 28. NABMA ANNUAL CONFERENCE

Members discussed the benefits of attendance at the NABMA Annual Conference; this year it will be held, in Harrogate between 18 and 20 September 2022.

Proposed by Councillor Bushby, seconded by Councillor Mrs Gubb and

RESOLVED: That the Clerk attend NABMA Annual Conference 18 – 20 September 2022. Travelling expenses (mileage restricted to rail journey tariff) and subsistence costs will be met by the Council.

(Vote – For: 6, Against: 0)

## 29. PART II CLOSED SESSION

Proposed by Councillor Bushby, seconded by Councillor Mrs Gubb and

RESOLVED: That in view of the confidential nature of the business about to be discussed, the meeting moves into part II.

(Vote – For: 6, Against: 0)

## 30. CHAIRMAN'S REPORT – INCLUDING STAFFING MATTERS

An Email from a tenant, with response from the Clerk, was noted by Members with regard to the now vacant Development Officer position.

## 31. TENANT / TRADER

a. Members resolved to offer the Market Hall Studio Unit 2 tenancy to the successful applicant.

b. The Clerk intimated that there had been a prevalence of late rental payments. Councillor Bushby indicated that such incidence draws upon additional administrative time. Tenants should be reminded of the due date which should be adhered to unless there are compelling reasons.

Councillor Inch indicated that additional administrative could lead to a late payment penalty.

## 32. RETURN TO STANDING ORDERS

RESOLVED: That the meeting returns to Standing Orders.

(Vote For: 6, Against: 0)

The business of the meeting having been completed, the Chairman thanked the members for their attendance and the meeting concluded at 7.02 pm.

		BIDEFORD TOWN COUNCIL - Pannier Market Accounts as at 21 July 2022				
Sl No	PV NO	ALLOCATION		VAT	NET	TOTAL
<b>BACS Payments</b>						
1	26/7	Bideford Appliance Store	Café kitchen	10.00	49.99	59.99
2	26/7	Mimick Signs	Pavement signs x 2	56.00	280.00	336.00
3	26/7	Tamar Trading	Maintenance Items	14.31	71.55	85.86
4	26/7	TCR Trading	Cleaning / Hygiene Items	28.26	141.22	169.48
5	DD	Vodafone	Line Rental	4.87	24.35	29.22
6	DD	triangle	Line / Fibre Rental	9.72	48.62	58.34
				<b>123.16</b>	<b>615.73</b>	<b>738.89</b>
<b>Bank Balances at 21 Jul 22</b>			<b>- Current Account</b>	<b>10,270.54</b>		
<b>Bank Balances at 21 Jul 22</b>			<b>- Deposit Account</b>	<b>35,000.33</b>		