

PRESENT:

North Ward:

Councillor D Bushby (Chairman)
Councillor P S Christie

South Ward:

Councillor P Lawrence
Councillor S Inch (Substitute for Councillor J McKenzie)

East Ward:

Councillor Mrs J Gubb (Vice-Chairman)

West Ward:

Councillor Mrs K Corfe
Councillor D Ratcliff

IN ATTENDANCE:

1 Member of the public
Mrs H J Blackburn (Town Clerk)

140. APOLOGIES FOR ABSENCE

Councillor Mrs R Craigie (East Ward – personal) and Councillor J McKenzie (East Ward, Illness).

141. DECLARATIONS OF INTEREST AND ANY REQUESTS FOR DISPENSATION ON ITEMS ON THE AGENDA

There were no declarations of interest.

142. PUBLIC PARTICIPATION SESSION OF 15 MINUTES DURATION

No Members of the public were present at the meeting.

143. MINUTES

Proposed by Councillor Bushby and seconded by Councillor Mrs Gubb the minutes of the meeting held on 24 March 2022 were approved and signed as a correct record.

(Vote – For: 6, Against: 0)

(Councillor Mrs Corfe arrived at the meeting).

144. CHAIRMAN'S ITEMS

The Town Clerk advised that in 2014 the Town Council withdrew the Bideford Book of First World War Remembrance from the North Devon Record Office, along with a hygrometer to assist the Council in keeping the document in suitable conditions. The Record Office have requested that the book is returned. Councillor Christie asked the Clerk to check with the Record Office whether they have the original deposit record. The book originally belonged to the Town Council, and before its return is agreed, we need to know if the original deposit was a loan or an outright gift.

The Town Clerk advised Members of an email she had received from Pixsy concerning an alleged copyright issue. Members discussed a course of action with the Clerk who will contact Pixsy.

145. ACCOUNTS

a. Members received the list of payments.

Members asked whether a service report on St Mary's church clock could be obtained and noted the quarter payment deposit for the fireworks for the Beacon lighting event to celebrate the Platinum Jubilee.

Proposed by Councillor Bushby, seconded by Councillor Mrs Gubb and

RESOLVED: That the draft list of payments is approved.

(Vote – For: 7, Against: 0)

b. INTERNAL FINANCE INSPECTOR'S REPORT

Members considered the Internal Finance Inspector's report.

Proposed by Councillor Ratcliff, seconded by Councillor Bushby and

RESOLVED: That the Internal Finance Inspector's Report for the period 1 October – 31 March 2022 is approved.

(Vote For: 7, Against: 0)

Councillor Mrs Langford was thanked for her work as Internal Finance Inspector.

c. NON-EARMARKED FUNDS

The Town Clerk advised that at the end of the Financial Year 2021 /22, £75,500 remained in the General Fund.

The Chairman said that he had discussed the allocation of the non-earmarked funds with the Town Clerk, and the following was suggested:

£35,500 to be transferred to the Town Projects budget to allow further projects to take place. The funding currently in the project budget will be required for the agreed projects.

£40,000 to be transferred to earmarked reserves for the Maintenance team facility – This will be to ensure that when the Town Council applies for a public works loan, it is in a position to demonstrate that it has sufficient funds to pay the loan back in the next couple of years. Beyond this, repayment provision will be made within the precept.

It was further suggested that the £18,273 which currently remains in earmarked reserves from the underspend of the Mill Street resurfacing is transferred to the Maintenance Team facility budget. This will allow a deposit to be made on the build and any immediate expenses to be met.

Proposed by Councillor Bushby, seconded by Councillor Ratcliff and

RECOMMENDED: That the non-earmarked funds (£75,500) are re-apportioned as follows: £35,500 to the current project budget and £40,000 to earmarked reserves for the Maintenance team facility. The £18,273 in earmarked reserves remaining from the Mill Street resurfacing should be reallocated to the Maintenance team facility project budget.

(Vote For: 7, Against: 0)

146. DEVON AIR AMBULANCE HELI PAD MOU

Members considered the draft terms proposed for the Memorandum of Understanding between Bideford Town Council, Shamwickshire Rovers Football Club and Devon Air Ambulance for the Heli Pad landing site for Pollyfield.

Members agreed the terms proposed for the Memorandum of Understanding between Bideford Town Council, Shamwickshire Rovers Football Club and Devon Air Ambulance, but asked the Town Clerk to clarify whether Torrridge District Council as the landowners, need to be included in the partnership, and who would be responsible for repairing any damage to the field which may occur when a helicopter lands.

Proposed by Councillor Bushby, seconded by Councillor Mrs Gubb and

RESOLVED: That the Memorandum of Understanding is agreed subject to clarification on the partnership of Torrridge District Council and where the responsibility lies for rectifying any damage to the playing field.

(Vote: For: 7, Against: 0)

147. MEDIA PRESENTATION EQUIPMENT

Members considered the recommendation for the media presentation equipment required in the Council Chamber.

Proposed by Councillor Bushby, seconded by Councillor Ratcliff and

RESOLVED: That the recommended media presentation equipment required in the Council Chamber is purchased and Councillor Hawkins is asked to assist with the set-up.

(Vote – For: 7, Against: 0)

148. MAINTENANCE OPERATIVES

Members received and noted the update on the tasks undertaken by the Maintenance Operatives.

149. PART II CLOSED SESSION

Proposed by Councillor Mrs Gubb, seconded by Councillor Bushby and

RESOLVED: That in view of the confidential nature of the business about to be discussed, the meeting moves into part II.

(Vote – For: 7, Against: 0)

150. CITIZEN’S AWARD

There is a confidential Minute associated with this item.

151. Proposed by Councillor Bushby, seconded by Councillor Mrs Gubb and

RESOLVED: That the meeting returns to Standing Orders.

(Vote For: 7, Against: 0)

The business of the meeting having been completed, the Chairman thanked the members for their attendance and the meeting concluded at 7.00 pm.

BURNFORD TOWN COUNCIL - Accounts for approval at the SF&GP Meeting - 28 April 2022					
FV NO		ALLOCATION	VAT	NET	TOTAL
1	19/04	HMRC		4,404.56	4,404.56
2	22/04	Council Staff & DCC Pension Fund		16,441.52	16,441.52
3	29/04	Sonic Fireworks	225.00	1,125.00	1,350.00
4	3/05	Robeda	8.37	41.85	50.22
5	3/05	Robeda	5.99	29.97	35.96
6	3/05	In Stitches	8.33	41.67	50.00
7	3/05	Tamar Trading	52.87	264.32	317.19
8	3/05	South West Councils	93.00	465.00	558.00
9	3/05	Blights	23.92	119.59	143.51
10	3/05	Lineal	28.20	141.00	169.20
11	3/05	R Floyd - Bespoke Metalwork		345.00	345.00
12	3/05	D S Electrical		600.00	600.00
13	3/05	Gillett and Johnston	37.00	185.00	222.00
14	DC01	Kirkham Tyres Ltd	42.40	212.00	254.40
			525.08	24,416.48	24,941.56
		Bank Balances at 26 Apr 22		17,800.75	
		- Current Account			
		Bank Balances at 26 Apr 22		575,905.59	
		- Deposit Account			