

PRESENT:

North Ward:

- Councillor D Bushby (Chairman)
- Councillor P Christie

East Ward:

- Councillors J Gubb
- Councillor J Hellyer (substitute for Councillor Mrs L Hellyer)

South Ward

- Councillor P Lawrence
- Councillor S Inch
- Councillor R Clarke (substitute for Councillor McKenzie)

West Ward

- Councillor C Hawkins

IN ATTENDANCE: Mr P Swan (Town Clerk)

26. APOLOGIES FOR ABSENCE

Councillors Mrs L Hellyer and J McKenzie. (East Ward – personal).

27. DECLARATIONS OF INTEREST AND ANY REQUESTS FOR DISPENSATION ON ITEMS ON THE AGENDA

Councillor Mrs Gubb advised that her husband is fulfilling the role of Seasonal Worker Item 36.

Councillor Bushby advised personal interest Item 34. (Club Chairman).

Councillor S Inch asked why the former Deputy Mayor was present at the meeting and the Town Clerk explained that this needed to be resolved upon in the next Town Council Meeting.

28. PUBLIC PARTICIPATION SESSION OF 15 MINUTES DURATION

There were no members of the Public present.

29. MINUTES

Proposed by Councillor Lawrence and seconded by Councillor Christie, the minutes of the meeting held on 27 July 2023 were approved and signed as a correct record.

(Vote – For: 8, Against: 0)

30. CHAIRMAN’S ITEMS

No items were raised.

31. ACCOUNTS

a. Members received the list of payments.

Proposed by Councillor Bushby seconded by Councillor Christie and

RESOLVED: That the draft list of payments is approved.

(Vote – For: 8, Against: 0)

b. CONCLUSION OF THE AUDIT FROM PK LITTLEJOHNS

Members considered the conclusion of the audit from PK Littlejohns report.

Proposed by Councillor Lawrence, seconded by Councillor Bushby and

RESOLVED: That the conclusion of the audit from PK Littlejohns report for the period 1 April 2022– 31 March 2023 is approved.

(Vote For: 8, Against: 0)

32. MANOR COURT ORCHARD PRESENTMENT

Members considered the proposal for an alternative site for the Manor Court (Orchard) Presentment.

Councillor Bushby suggested that the open area at Chudleigh Fort may provide an ideal area as no play area is present due to the steep inclination of the site.

Councillor Christie suggested that the Bridge Trust owned a piece of land adjacent to Northdown Road accessed via Maine Close which would be suitable for the site.

It was proposed by Councillor Christie, seconded by Councillor Clarke and

RESOLVED: To utilise the Bridge Trust land to fulfil the Manor Court Orchard Presentment.

(Vote – For: 8, Against: 0)

33. GRANT FORM 2023-24

Members agreed that no change was necessary for the grant criteria / application form 2023 / 2024.

34. REMEMBRANCE SUNDAY BUFFET

Members considered the provision of a buffet following the Remembrance Sunday Parade and Church Service

It was agreed to proceed with the Remembrance Day Buffet at the same venue as the prior year.

It was proposed by Councillor s Inch, seconded by Councillor Mrs Gubb and

RESOLVED: That the Remembrance Day Buffet is held at the Conservative Club following the Parade and Church Service.

(Vote – For: 8, Against: 0)

35. FLORAL DISPLAYS 2024

Councillor J Hellyer asked when the last time a comparative quote had been requested and ouncilor Bushby advised that it had been several years ago and that there were few contractors locally that could perform to the scale and volume.

It was proposed to proceed with the enclosed quotation by Councillor Bushby, seconded and Councillor Ms Clarke and

RESOLVED: That the floral display quotation for 2024, submitted by Merry Harriers is accepted.

(Vote – For: 8, Against: 0)

36. MAINTENANCE OPERATIVES

Members received and noted the update on the tasks undertaken by the Maintenance Operatives.

Councillor Bushby advised the charge for Evans Transport was for a Manor Court Presentment.

The business of the meeting having been completed, the Chairman thanked the members for their attendance and the meeting concluded at 6.54 pm.

BIDEFORD TOWN COUNCIL - Accounts for approval at the SE&GP Meeting - 7 September 2023						
PV NO						
		VAT	NET TOTAL			
1	29/08	Acorn	Seasonal Worker w/e 20 Aug	108.30	541.50	649.80
2	30/08	North Devon Hog Roast	Chudleigh Fort 3 Sep 23 - remaining balance		751.75	751.75
3	31/08	Evans Transport Ltd	40 Tones of Bradford Tye 1 - (Ford Woods pathway - Manor Court presentment)	185.44	927.20	927.20
4	31/08	Eagle Plant	Single Serviced Toilet Units x 2 - Chudleigh Fort Picnic	52.90	264.50	317.40
5	6/09	Acorn	Seasonal Worker w/e 17 Aug	64.98	324.90	389.88
6	12/09	Ms. J McKenzie	Training Travel Expenses - Manorval Mileage		461.40	461.40
7	12/09	Lineal	Microsoft 365 Business Standard	8.24	41.20	49.44
8	12/09	RGB	Maintenance Items	34.99	174.92	209.91
9	12/09	Bridges	Fuel	92.87	464.37	557.24
10	12/09	Just Office	Stationery	13.17	65.85	79.02
11	12/09	Tamar Trading	Maintenance Items	19.05	95.25	114.30
12	12/09	Jenove	Maintenance Items	23.96	119.77	143.73
13	12/09	D S Electrical	Christmas Lighting Cable maintenance	26.16	130.81	156.97
14	12/09	Torridge District Council	Recharge Queen / Cooper Street Water		11.34	11.34
15	12/09	Entreprie	Seasonal vehicle rental	171.60	858.00	1,029.60
16	12/09	Fane's Woking Services	Welding repairs to training apparatus for Bideford park		150.00	150.00
17	12/09	Royal British Legion	Wrathes x 3		82.50	82.50
18	12/09	Swissmiss	Chudleigh Fort Park Picnic refreshments - 3 Sep 23		238.50	238.50
19	12/09	Hockings	Small 99 / Small Cone / Ice Loby		274.00	274.00
20	12/09	Acorn	Seasonal Worker w/e 3 Sep	64.98	324.90	389.88
21	12/09	EDF	Decorative Lighting Bideford Quay	68.60	343.00	411.60
22	12/09	British Gas	Harbour Office 2 - 31 Aug 23	1.37	27.48	28.85
23	22/09	HMRC	Tax and Nat Ins		5,379.68	5,379.68
24	22/09	Council Staff & DCC Pension Fund	Salary and Pension Fund (Sep 23)		16,965.00	16,965.00
25	DD	Clarke	Meter Copy Charge	14.55	72.76	87.31
				951.16	29,090.58	29,856.30
			Bank Balances at 7 Sep 23 - Current Account		35,816.87	
			Bank Balances at 7 Sep 23 - Deposit Account		415,366.74	