

BIDEFORD TOWN COUNCIL



Town Hall
Bideford
Devon
EX39 2HS

Telephone:
Bideford (01237) 428817/8

Heather Blackburn
Town Clerk and Responsible Financial Officer

Thursday 24 December 2021

To: Members of the Staffing, Finance & General Purposes Committee

You are hereby summoned to attend a meeting of the **Staffing, Finance & General Purposes Committee** of the above-named Council to be held in the Council Chamber, Town Hall, Bideford, on **Thursday 06 January 2022 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. The access code for the meeting can be found at the end of this agenda. There is a legal right to film/record/photograph/report public meetings.

Heather Blackburn
Clerk to the Council

AGENDA

1. To receive apologies and reasons for absence
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Encl.
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the meeting held on Thursday 2 December 2021 as a correct record. Dist. with TC agenda
5. Items brought forward by the Chairman.
6. Accounts - To approve the payments listed. To follow

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| 7. | To receive and approve the interim Independent Auditor's Report for the period 1 April – 30 September 2021. | To follow |
| 8. | To review the Recommendation (cited below) made at the SFGP meeting on the 2 December 2021 following the request from Full Council to reconsider the recommendation in the light of information brought forward by the Town Marshal and Council Members.
RECOMMENDED: That there is an open invitation for the Veterans to lead the Remembrance Sunday Parade from the Town Hall and back again on Remembrance Sunday. | Encl. |
| 9. | Ford Woods - To receive the fixed price quotations for the arboricultural work identified and to select a contractor. | To follow |
| 10. | To receive an update on the provision of hanging baskets for Cooper Street, and to agree how to proceed. | |
| 11. | To receive an update on the Welcome Back Fund. | |
| 12. | To receive information about the section of underbridge lighting, which is not working on the Bideford long bridge, and to consider the approximate costings for investigative work. | Encl. and to follow |
| 13. | Bideford Christmas Lights - To consider the quotation for the bracket pull testing, repair, installation and dismantling of the Christmas Lights and make a recommendation to Council. | Encl. |
| 14. | To consider the request from the Community Action on Empty Homes Working Group for a budget of £300 to facilitate a search on empty properties. | |
| 15. | To consider the Resolution from the Town Council meeting of 12 August 2021 that:
The SF&GP Committee investigate using a proportion of the reserves to invest in a cooperative housing opportunity. | |
| 16. | To consider the adoption of a Social Media Policy. | Encl. |
| 17. | To consider the purchase of new curtains for the Mayor's Parlour | Encl. |
| 18. | Maintenance Operatives – To receive an update on the tasks undertaken by the Maintenance Operatives. | Encl. |
| 19. | To consider and make a recommendation to Council on the Draft Budget and Annual Precept request for the Financial Year 2022/2023. | Encl. |

The next meeting of the Staffing, Finance & General Purposes Committee will be held on Thursday 10 February 2022.

MEMBERS OF THE STAFFING, FINANCE & GENERAL PURPOSES COMMITTEE

Councillors D Bushby, P Christie, Mrs K Corfe, Mrs R Craigie, Mrs J Gubb, D McGeough, P Lawrence, J McKenzie, D Ratcliff.

ALL ATTENDEES

In accordance with our Covid Risk Assessment you are required to ensure the following if attending this meeting:

- Sanitise your hands on entry to this building using the sanitiser provided. Then sanitise again before entering the meeting room.
- Complete a Track & Trace Form or use the NHS QR Code provided
- Seating and tables are reconfigured to maintain spacing and reduce face-to-face interactions. Ensure you are seated away from others
- Face-coverings/masks to be worn at all times unless you are speaking/addressing the Council

Thank you