

# BIDEFORD TOWN COUNCIL



Town Hall  
Bideford  
Devon  
EX39 2HS

Telephone:  
Bideford (01237) 428817/8

Heather Blackburn  
Town Clerk and Responsible Financial Officer

Thursday 1 September 2022

To: Members of the Staffing, Finance & General Purposes Committee

You are hereby summoned to attend a meeting of the **Staffing, Finance & General Purposes Committee** of the above-named Council to be held in the Council Chamber on **Thursday 8 September 2022 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Heather Blackburn  
Town Clerk

## AGENDA

1. To receive apologies and reasons for absence
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Encl.
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the meeting held on Thursday 28 July 2022 as a correct record. Dist. with TC agenda
5. Items brought forward by the Chairman.
6. Accounts - To approve the payments listed. To follow
7. To consider and resolve upon the correspondence regarding the option to opt out of the SAAA central external auditor appointment arrangements or to continue with the existing arrangements. Encl.
8. To receive the costs for free parking in Bideford (from 10.00 am) during the Christmas period and make a recommendation to Full Council whether to fund this initiative again this year. Encl.

9. To consider the provision of a buffet following the Remembrance Sunday Parade and Church Service.
10. To receive the fixed price quotation for the annual boundary survey required at Ford Woodland and select a contractor. Encl.
11. To consider the quotation for the Hanging Basket refills for 2023 and whether a contribution should be requested from the traders. To follow
12. Maintenance Operatives – Encl.  
To receive an update on the tasks undertaken by the Maintenance Operatives.
13. **PART II (Closed Session)**
14. Staffing Matters Encl.

**MEMBERS OF THE STAFFING, FINANCE & GENERAL PURPOSES COMMITTEE**

Councillors D Bushby, P Christie, Mrs J Gubb, C Hawkins, Mrs L Hellyer, S Inch, P Lawrence, D McGeough, J McKenzie,