

# BIDEFORD TOWN COUNCIL



**Town Hall  
Bideford  
Devon  
EX39 2HS**

Telephone:  
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Heather J Blackburn BA(Hons), IAM, IPD  
Town Clerk and Responsible Financial Officer

To: Members of the Council

Thursday 16 June 2022

You are hereby summoned to attend a Meeting of Bideford Town Council to be held in the Council Chamber, Town Hall, Bideford, on **Thursday 23 June 2022 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Heather Blackburn  
Clerk to the Council

## AGENDA

1. To accept apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note the requests for dispensation received by the Clerk prior to the meeting. Encl.
3. Public participation session of 15 minutes duration on items submitted prior to the meeting by Bideford residents, which fall within the scope of the Council's activities.
4. To approve the minutes of the meeting held on 12 May 2022 as a correct record. Encl.
5. Accounts - To approve the payments listed. To follow
6. To consider and approve the Annual Governance Statement for the year ended 31 March 2022 Encl.
7. To consider and approve the Accounting Statements within the Annual Return for the year ended 31 March 2022 Encl.
8. To receive the report from the County Councillor on issues within the parish. Cllr Wilton-Love
9. To receive a presentation from the Victoria Park Community Group represented by Robin Glover, on their proposals for an upgrade to the play equipment at Victoria Park. Encl.

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|-----|---|--------------------------|
| 10. | To receive the response from Torridge District Council regarding Victoria Park and Torridge District Council's Play Strategy.   | Encl.                    |
| 11. | To receive such communications as the Town Mayor / Town Clerk may wish to lay before the Council.   |                          |
| 12. | Market Management Committee- to approve and adopt the minutes of the meeting held on 26 May 2022.   | Encl.                    |
| 13. | Planning Committee –  |                          |
| a.  | to approve and adopt the minutes of the meeting held on 1 June 2022   | Encl.                    |
| b.  | to approve and adopt the minutes of the meeting held on 22 June 2022  | To follow                |
| 14. | Tourism Committee – to approve and adopt the minutes of the meeting held on 14 <sup>th</sup> June 2022.<br><b>(All items are recommendations).</b>  | Encl.                    |
| 15. | Staffing, Finance & General Purposes Committee- to approve and adopt the minutes of the meeting held on 16 June 2022.   | To Follow                |
| 16. | <b>Public Works Loan Board</b>  | Report and Business Case |
| a.  | To seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £500,000 over the borrowing term of 25 years for the purpose of building a Maintenance Team Depot. The annual loan repayments will come to approximately £30,228.  |                          |
| b.  | To resolve to increase the council tax precept from 2023 for the purpose of the loan repayments by 2.7% which is the equivalent of an additional £2.73 a year on a Band D property. (This will be subject to a precept increase consultation and a recommendation from the Staffing, Finance and General Purposes meeting of 16 June 2022). |                          |
| c.  | To resolve to apply for Planning permission to build a depot for the Maintenance Team on the land identified at Caddsdwn.   |                          |
| 17. | To receive the resignation from Councillor Mrs Corfe from the following Committees, and nominate replacement Councillors: Tourism committee, SFPG Committee, Planning Committee and the Partnership meetings.   |                          |
| 18. | To confirm the Membership of the Tourism Committee. (Deferred from the last meeting)<br><b>Current Membership:</b> Councillors Mrs J Gubb, Mrs S Langford, Mrs K Corfe, D Bushby, C Hawkins, P Lawrence<br>Councillor S Inch would like to join the Tourism Committee.  |                          |
| 19. | Torridge District Council – To receive an update on Torridge District Council activities by one of the Councillors.   |                          |

20. To receive an update on Bridge Trust activities by one of the Trustees.

Prayers will be said by Reverend Kevin Beer from St Mary's Church (outlying Parishes) in the Council Chamber at 6.20 pm, prior to the start of the meeting. Councillors and Members of the Public are invited to participate if they so wish.