

BIDEFORD TOWN COUNCIL



Town Hall
Bideford
Devon
EX39 2HS

Telephone:
Bideford (01237) 428938

Mr Paul Swan
Town Clerk and Responsible Financial Officer

Thursday 25 April 2024

To: Members of the Staffing, Finance & General Purposes Committee

You are hereby summoned to attend a meeting of the **Staffing, Finance & General Purposes Committee** of the above-named Council to be held in the Council Chamber, Bideford, on **Thursday 2 May 2024 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Paul Swan
Clerk to the Council

AGENDA

1. To receive apologies and reasons for absence
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Encl.
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the meeting held on Thursday 21 March 2024 as a correct record. (Approved and adopted at the meeting of Town Council – 4 April 2024). Dist. with TC agenda
5. Items brought forward by the Chairman.
6. Finance:
 - a) To approve the payments listed. To follow
 - b) To receive and approve the Internal Auditor's Report – Records as at 31 March 2024. Enc.
 - c) Year End Budget update. Encl.

7. To receive closed bid/s and to resolve upon main contractor selection following tender process for new maintenance depot build.
8. To resolve upon the costings for Van Hire, estimated at £600 with fuel.
9. To receive the report on the options for refurbishing or replacing the Mayor's Robe. Encl.
10. Maintenance Operatives -
 - a. To receive an update on the tasks undertaken by the Maintenance Operatives Encl.

PART II (Closed Session)

11. Resolve upon Staffing Matters
12. Citizen's Award To follow

MEMBERS OF THE STAFFING, FINANCE & GENERAL PURPOSES COMMITTEE

Councillors D Bushby (Chairman), Ms R Clarke (Deputy Mayor), Mrs J Gubb, T Inch, Mrs L Hellyer, S Inch, P Lawrence, D McGeough, J McKenzie (Town Mayor).