

## BIDEFORD TOWN COUNCIL



Town Hall  
Bideford  
Devon  
EX39 2HS

Telephone:  
Bideford (01237) 428938

Paul Swan  
Town Clerk and Responsible Financial Officer

Thursday 29 February 2024

To: Members of the Market Management Committee

You are hereby summoned to attend a meeting of **Market Management Committee** of the above-named Council to be held in the Council Chamber, Town Hall, Bideford, on **Thursday 7 March 2024 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Paul Swan  
Clerk to the Council

### AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the Meeting held on 25 January 2024 as a correct record. (approved and adopted at Meeting of Town Council – 29 February 2024). Enc
5. Accounts - To approve the payments listed. To follow
6. Chairman's / Market Administrator's Report.
7. To consider and resolve upon Working Group Meeting 20 February 2024 outcomes. Enc
8. Tenant / Trader representatives.

9. **PART II (Closed Session)**

10. Chairman's Report – confidential, including staffing, matters.

11. To consider and resolve upon Letting information.

Enc

12. Tenant / Trader.

- a. To receive any terminations of leases by tenants / traders, give consideration to applications received for tenancies of premises and resolve accordingly.
- b. To consider and resolve upon tenant / trader / landlord / Market Hall matters, including an increase to the deposit payment.

**MARKET MANAGEMENT COMMITTEE**

<b>Councillors:</b>	Bushby	Ms Clarke (Chairman)	Mrs Gubb
	Hawkins	Mrs Hellyer	S Inch
	McKenzie (Town Mayor)		

<b>Traders/Tenants:</b>	Mrs Austin	Ms Bennett
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**Date of Next Meeting: 18 April 2024**