

# BIDEFORD TOWN COUNCIL



Town Hall  
Bideford  
Devon  
EX39 2HS

Telephone:  
Bideford (01237) 428938

Paul Swan  
Town Clerk and Responsible Financial Officer

Thursday 16 May 2024

To: Members of the Market Management Committee

You are hereby summoned to attend a meeting of **Market Management Committee** of the above-named Council to be held in the Council Chamber, Town Hall, Bideford, on **Thursday 23 May 2024 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Paul Swan  
Clerk to the Council

## AGENDA

1. To Elect a Chairman.
2. To Elect a Deputy Chairman.
3. To receive apologies and reasons for absence.
4. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc
5. Public participation session of 15 minutes duration on items on the agenda.
6. To approve the minutes of the Meeting held on 18 Apr 2024 as a correct record. Enc  
(approved and adopted at Meeting of Town Council – 16 May 2024).
7. Accounts - To approve the payments listed. To follow
8. Chairman's / Market Administrator's Report.

9. Market Hall:
  - a. To consider and resolve upon deposit payment to secure future Market Hall Hire bookings and confirm action for those dates already earmarked.
  - b. To confirm Public Liability Insurance provision when hiring the Hall.
10. To note grant application for Structural Survey.
11. Tenant / Trader representatives.

Enc

**PART II (Closed Session)**

12. To resolve to exclude members of the public and the press to progress a matter of a confidential nature under the Public Bodies (Admissions to Meetings Act) 1960 and Local Government Act 1972, ss 100 and 102.
13. Chairman’s Report – confidential, including staffing, matters.  
  
 Tenant / Trader.
  - a. To receive any terminations of leases by tenants / traders, give consideration to applications received for tenancies of premises and resolve accordingly.
  - b. To consider and resolve upon tenant / trader / landlord / Market Hall matters.

**MARKET MANAGEMENT COMMITTEE**

**Councillors:**            tbc                                    tbc                                    tbc  
                                     tbc                                    tbc                                    tbc  
                                     (Town Mayor)

**Traders/Tenants:**    Mrs Austin

**Date of Next Meeting: 20 June 2024**