

BIDEFORD TOWN COUNCIL



Town Hall
Bideford
Devon
EX39 2HS

Telephone:
Bideford (01237) 428938

Paul Swan
Town Clerk and Responsible Financial Officer

Thursday 13 June 2024

To: Members of the Market Management Committee

You are hereby summoned to attend a meeting of **Market Management Committee** of the above-named Council to be held in the Council Chamber, Town Hall, Bideford, on **Thursday 20 June 2024 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Paul Swan
Clerk to the Council

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the Meeting held on 23 May 2024 as a correct record. Enc
5. Accounts - To approve the payments listed. To follow
6. Chairman's / Market Administrator's Report.
7. To receive a presentation on marketing and branding strategy for Butcher's Row / Market Complex and resolve accordingly.
8. Market Hall:
 - a. To consider and resolve upon deposit payment to secure future Market Hall

- Hire bookings and confirm action for those dates already earmarked. Enc
- b. To confirm Public Liability Insurance provision when hiring the Hall. Enc
9. Tenant / Trader representatives.

PART II (Closed Session)

10. **To resolve to exclude members of the public and the press to progress a matter of a confidential nature under the Public Bodies (Admissions to Meetings Act) 1960 and Local Government Act 1972, ss 100 and 102.**
11. Chairman's Report – confidential, including staffing, matters.
12. Tenant / Trader.
- a. To receive any terminations of leases by tenants / traders, give consideration to applications received
- b. To consider and resolve upon tenant / trader / landlord / Market Hall matters, including debt recovery.

MARKET MANAGEMENT COMMITTEE

Councillors: D Bushby Ms R Clarke (Town Mayor) Mrs J Gubb
C Hawkins J Hellyer Mrs L Hellyer
K Hind

Traders/Tenants: Mrs Austin Mr P Jeffers

Date of Next Meeting: 1 August 2024