

## BIDEFORD TOWN COUNCIL

Town Hall  
Bideford  
Devon  
EX39 2HS



Telephone:  
Bideford (01237) 428938

Mr Paul Swan  
Town Clerk and Responsible Financial Officer

Thursday 18 July 2024

To: Members of the Staffing, Finance & General Purposes Committee

You are hereby summoned to attend a meeting of the **Staffing, Finance & General Purposes Committee** of the above-named Council to be held in the Council Chamber, Bideford, on **Thursday 25 July 2024 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Paul Swan  
Clerk to the Council

### AGENDA

1. To receive apologies and reasons for absence
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Encl.
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the meeting held on Thursday 13 June 2024 as a correct record. Dist. with TC agenda
5. Items brought forward by the Chairman.
6. Finance - To approve the payments listed. To Follow
7. To resolve upon the appointment of an external auditor. Encl.

8. To receive Quarter 1 financial update to include New Depot status. Encl.
9. To consider and resolve upon paying a flat call out fee of £50 for employees attending fire/intruder alarms out of hours.
10. To receive and resolve upon paperless agenda trial spend. Encl.
11. To receive and resolve upon the adoption of a social media policy. Encl.
12. To receive an update on the tasks undertaken by the Maintenance Operatives. Encl.

**MEMBERS OF THE STAFFING, FINANCE & GENERAL PURPOSES COMMITTEE**

Councillors D Bushby, Ms R Clarke (Town Mayor), Mrs J Gubb, Mrs L Hellyer, S Inch, P Lawrence (Deputy Mayor), D McGeough, J McKenzie, T Inch.