



## BIDEFORD TOWN COUNCIL

**Town Hall  
Bideford  
Devon  
EX39 2HS**

Telephone:  
Bideford (01237) 428938

Mr Paul Swan  
Town Clerk and Responsible Financial Officer

To: Members of the Council

Thursday 1<sup>st</sup> August 2024

You are hereby summoned to attend a Meeting of Bideford Town Council in the Town Hall on **Thursday 8 August 2024 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Paul Swan  
Clerk to the Council

### AGENDA

1. To accept apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note the requests for dispensation received by the Clerk prior to the meeting. Encl.
3. Public participation session of 15 minutes duration on items submitted prior to the meeting by Bideford residents, which fall within the scope of the Council's activities.
4. To approve the minutes of the meeting held on 27 June 2024 as a correct record. Encl.
5. Accounts - To approve the payments listed. To Follow
6. To receive the report from the County Councillor on issues within the parish. Cllr Mrs Hellyer
7. To receive such communications as the Town Mayor / Town Clerk may wish to lay before the Council.

8. Market Management Committee Meeting–
  - a) to approve and adopt the minutes of the meeting held on 20 June 2024. Encl.
  - b) to approve and adopt the minutes of the meeting held on 1 August 2024. To Follow
  
9. Staffing, Finance & General Purposes Committee- to approve and adopt the minutes of the meeting held on 25 July 2024. Encl.
  
10. Planning Committee –
  - a. to approve and adopt the minutes of the meeting held on 17 July 2024. Encl.
  - b. to approve and adopt the minutes of the meeting held on 7 August 2024. To Follow
  
11. Tourism Committee - to approve and adopt the minutes of the meeting held on 6 August 2024. To Follow  
**(All items are recommendations).**
  
12. Decarbonisation & Environment Committee - to approve and adopt the minutes of the meeting held on 2 July 2024. Encl.  
**(All items are recommendations).**
  
13. To consider and resolve upon support along with TDC for the introduction of Smart Pulse Hubs in the Town. Sent via Email & on Website.
  
14. To consider and resolve upon match funding support of £34,375 (12.5% of cost) support along with TDC for the introduction of a “PlayZone” at the Polyfield site. Encl.
  
15. To consider and resolve upon Councillor Mrs L Hellyer’s motion –  

“That Bideford Town council amends standing orders with regard to the notice period needed for substitution. Councilors would no longer need to give 4 days clear notice, not including Sundays and Bank holidays. Instead, councilors would be able to appoint a substitute up to, and including, the day of the relevant meeting, as long as they had notified the clerk and the relevant chair of the committee prior to the start of the meeting.”
  
16. Torridge District Council – To receive an update on Torridge District Council activities by one of the Councillors.
  
17. To receive an update on Bridge Trust activities by one of the Trustees.

A moment of contemplation will be said by Claire Rose-Casemore from St Mary’s Church, in the Council Chamber at 6.20 pm, prior to the start of the meeting. Councillors and Members of the Public are invited to participate if they so wish.

**Date of the next meeting – Thursday 19 September 2024**