

## BIDEFORD TOWN COUNCIL



**Town Hall  
Bideford  
Devon  
EX39 2HS**

Telephone:  
Bideford (01237) 428938

Mr Paul Swan  
Town Clerk & Responsible Financial Officer

Tuesday 14<sup>th</sup> January 2025

To: Members of the Tourism Committee

You are hereby summoned to attend a meeting of the **Tourism Committee** of the above-named Council to be held in the Council Chamber, Town Hall, on **Tuesday 21<sup>st</sup> December 2024 at 6.00 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

A handwritten signature in blue ink, appearing to read 'Paul Swan', is written over a light blue circular background.

Paul Swan  
Town Clerk

### **AGENDA**

1. To receive apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc.
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the meeting held on Tuesday 10 December 2024 as a correct record. Dist. with TC Agenda
5. To update on VE 80 Day and, if appropriate, recommend to Council any actions required. Enc.

6. To update on events for 2025 (Bideford Fair / BGT / Chudleigh Picnic) and, if appropriate, recommend to Council any actions required.
7. To debrief on Clean Up Day and set a date to coincide with the Great British Spring Clean / Keep Britain Tidy campaign and, if appropriate, recommend to Council any actions required.

**MEMBERS OF THE TOURISM COMMITTEE**

Councillors: Ms R Clarke (Town Mayor), D Bushby, J Gordon, Mrs J Gubb (Chairman), C Hawkins, K Hind, P Lawrence.

(Please note, all the agenda items read: to give consideration to recommending....., as this Committee does not have delegated authority and all outcomes will be recommendations to Full Council)

**Date of Next Meeting – Tuesday 4 March 2025.**



## **Declaration of Interests at meetings**

- Where a matter relates to an interest in list A, the member shall not participate in a discussion or vote on the matter. He /she only need declare it if it is not already noted on the register of interests.
- Where the matter is in list A, but is a sensitive interest, the member shall not participate in a discussion or vote; the member shall disclose that there is an interest but not the nature of it.
- Where a matter relates to an interest on list B the member shall not vote and may only speak as a member of the public.
- A member only has to declare an interest in list B if it is not already on the register of interests.
- If the interest is in list B and is sensitive in nature and not already registered then the member shall disclose the interest but not the nature of it.
- Where a matter relates to the financial interest of a friend, relative or close associate (other than in list A) the member shall disclose the interest and not vote. He or she may speak but only as a member of the public.

### **List A:**

- 1 **Employment, office, trade or vocation** – carried on for profit by member or spouse or civil partner.
- 2 **Sponsorship** – any payments for the previous 12 months, other than by the Council, to assist in Council duties
- 3 **Contracts** – any current contracts between the Council and the member or his/ her spouse or civil partner or a company the member is a director or partner of.
4. **Land** – any beneficial interest in land within the area of the Council by member, spouse or civil partner.
- 5 **Licenses** - any license, alone or with others, by spouse, civil partner or member to occupy land in area of Council.
- 6 **Corporate Tenancies** - any tenancy where the Council is the landlord and the member, spouse or civil partner has a beneficial interest in the tenant.
7. **Securities** – a beneficial interest is held in a body that has land or business in the area of the Council by the member, spouse or civil partner that either exceeds £25,000 or the total share capital is in excess of one hundredth of the of the total shares issued.

### **List B:**

Any interests which relate to or is likely to affect:

1. Any body where the member has general control or management and was appointed by the Council.
2. Any body that the member is in a position of control or management and either:
  - (a) exercises functions of a public nature;
  - (b) is for charitable purposes; or
  - (c) has the purpose of influencing public opinion or policy (including political parties and trade unions)
3. Any gifts or hospitality that the member has received by virtue of his or her office in excess of £50.



**BIDEFORD TOWN COUNCIL**

**Minutes of the Tourism Committee Meeting**

**held in the Council Chamber, Town Hall**

**Tuesday 10<sup>th</sup> December 2024 at 6.00 pm**

**PRESENT:** East Ward: Councillor Mrs J Gubb (Chairman)  
Councillor Mrs R Clarke

South Ward: Councillor P Lawrence

North Ward: Councillor D Bushby  
Councillor J Gordon  
Councillor K Hind

West Ward: Councillor C Hawkins

**IN ATTENDANCE:** Mr P Swan, Town Clerk

045 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

Valid reasons for absence were received on behalf of Councillors – None

**TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**

Councillor Mrs. J. Gubb declared a non-pecuniary interest in the event as a result of a relative providing services for agenda item 5.

046 **PUBLIC PARTICIPATION SESSION**

There was one member of the public present.

047 **MINUTES**

Proposed by Councillor Bushby and seconded by Councillor Clarke that the minutes of the meeting held on 29<sup>th</sup> October 2024 were approved and signed as a correct record.

048 (Vote – For: 6, Against: 0, Abstention: 1)

049 **TO UPDATE ON VE DAY**

Members reviewed the progress made. Councillor Gubb advised no response had been received from the caterers.

050 **TO UPDATE ON OTHER EVENTS 2025 (BIDEFORD FAIR / BGT / CHUDLIEGH PICNIC)**

Bideford Fair – Councillor Mrs J Gubb to contact SWEM.

BGT – Due to supplier issues there is no provision for Karaoke for 2025. Discussion was held around whether backing tracks should be supplied as this is a talent show and not a Karaoke contest. Event to be pencilled in but may not go ahead. If go ahead given, then better advertising needed. Councillor Gordon commented given the high costs whether is represented good value.

Chudleigh Picnic – Date agreed as last weekend in August.

Jigsaw festival – Councillor Lawrence advised a date in October TBA.

Cream Tea Festival – Councillor Lawrence advised no sponsors obtained as yet.

051 **TO UPDATE ON CLEAN UP DAY**

Date agreed as 6<sup>th</sup> April 2025.

052 **CHRISTMAS LIGHTS SWITCH ON FEEDBACK**

On the whole the event was well received and attended.

Stage sound was inaudible except within a very short distance away.

The need for procession with the following the event was questioned.

Licencing of pedlars to be investigated by Councillor Bushby next year.

Better waste bin provision to be investigated by Councillor Bushby next year.

053 **DATE OF THE NEXT MEETING**

The Chairman informed members that the next meeting would be Tuesday 10<sup>th</sup> December at 18.00.

The business of the meeting having been completed, the Chairman thanked the members for their attendance, and the meeting concluded at 18:31.

Signature of Town Mayor: .....Date: .....

Signature of Chairman: .....Date: .....