



BIDEFORD TOWN COUNCIL

Minutes of the Tourism Committee Meeting

held in the Council Chamber, Town Hall

Tuesday 29th October 2024 at 6.00 pm

PRESENT: East Ward: Councillor Mrs J Gubb (Chairman)
South Ward: None
North Ward: Councillor D Bushby
West Ward: Councillor C Hawkins

IN ATTENDANCE: Mr P Swan, Town Clerk

037 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

Councillor Ms R Clarke (Town Mayor) (South Ward) – personal
Councillor P Lawrence (South Ward) – personal
Councillor K Hind (North Ward) - personal
Councillor J Gordon (North Ward) - personal

038 **TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**

No declarations were given at this point in the meeting.

039 **PUBLIC PARTICIPATION SESSION**

There was one member of the public present.

040 **MINUTES**

Proposed by Councillor Hawkins and seconded by Councillor Gubb that the minutes of the meeting held on 17th September 2024 were approved and signed as a correct record.

(Vote – For: 3, Against: 0)

041 **TO DE-BRIEF ON CLEAN UP DAY AND SET DATE**

Members discussed the post event analysis and agreed the event had been a success.

Councillor Bushby advised he had been approached by a member of the public who informed the group of a culvert just North of the Car Wash on Northam Road that was full of rubbish and could this be addressed. Upon further inspection, due to access issues, this job was handed over to the Town Rangers who have now completed the task.

Councillor Bushby expressed concern that the focus on the new Depot may result less attention being given to the Team Rangers normal duties and for the Town Clerk to address this.

042 **TO UPDATE ON VE DAY 80**

Councillor Mrs. J. Gubb declared a non-pecuniary interest in the event as a result of a relative providing services.

Town Clerk was requested to confirm the booking of entertainment and obtain buffet costings.

TO UPDATE ON EVENTS FOR 2025 (BIDEFORD FAIR / BGT / CHUDLEIGH PICNIC)

The Chairman asked for updates on the ideas put forward at the last meeting:

Bideford Fair – Councillor Bushby to enquire about Classic bike/ND Classic Cars.

BGT – Councillor Mrs J Gubb advised last year’s Karaoke provider was not able to attend the 2025 event and a new provider will need to be sought.

Chudleigh Picnic – Councillor Bushby will enquire about a BBQ provider.

043 **TO SET THE BUDGET FOR EVENTS FOR 2025/2026**



TOURISM BUDGET FY25/26

	Budget FY24/25	Actual YTD	Forecast	Var. To Forecast Fav/(Unfav)	Suggested Budget FY25/26	Notes
Bideford Fair	3,500.00	3,471.99	3,471.99	28.01	4,000.00	Last Year Spend + 15% Contingency
D-Day 80	3,500.00	2,708.00	2,708.00	792.00	3,500.00	VE Day 80 Celebration
Port Memorial Decorative Bed	1,500.00	1,218.20	1,218.20	281.80	0.00	Moved to SFGP as one Floral Quote
Bideford's Got Talent	3,000.00	2,507.50	2,507.50	492.50	2,875.00	Last Year Spend + 15% Contingency
Cudleigh Picnic	3,000.00	2,630.00	2,630.00	370.00	3,000.00	Change of Supplier
Other	1,000.00	-	-	-	0.00	Not Required - Balance as FY24/25
	<u>15,500.00</u>	<u>12,535.69</u>	<u>12,535.69</u>	<u>2,964.31</u>	<u>13,375.00</u>	

Proposed by Councillor Bushby and seconded by Councillor Hawkins the Budget for 2025/26 be recommend to Full Town Council be set at £13,375 as detailed above.

(Vote – For: 3, Against: 0)

044. **TO DISCUSS AND RECOMMEND ON METHOD TO PROGRESS THE TWINNING APPLICATIONS**

The Town Clerk is to write to the respective two proposed Town Mayors as agreed at Full Town Council.

DATE OF THE NEXT MEETING

The Chairman informed members that the next meeting would be Tuesday 10th December at 6.00pm.

The business of the meeting having been completed, the Chairman thanked the members for their attendance, and the meeting concluded at 18:35.

Signature of Town Mayor:Date:

Signature of Chairman:Date: